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D/TR

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NO CHANGE in Class. ☐

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10 April 1953

Executive Assistant to DCI

Class. CHANGED TO: TS

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(C)

Director of Training

DDA Memo, 4 Apr 77

Auth: DDA REG. 77/1763

Weekly Summary Report

Date: 26/01/78 By: 000

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2. The first running of the new Basic Intelligence Course (Clandestine Services) began on 6 April with eighty-four students.

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3. At the request of RQM/OIS, [REDACTED] has been authorized to visit the [REDACTED]

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[REDACTED] to review and comment on a research plan for a major study being undertaken by them at the request of the clandestine services.

4. A meeting was held on 8 April with [REDACTED] and other personnel of the Logistics Office to discuss the matter of training Logistics personnel [REDACTED]. Agreement was reached on the following points:

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(1) That the training should be on-the-job type following a period of indoctrination in the Logistics Office, Headquarters. The proposal of a mock training set-up was rejected as being impracticable.

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(2) [REDACTED] will present to OTR a statement of the training and administrative requirements for such personnel.

(3) The number of students for any one course will be limited to six. The average is expected to be only two or three.

5. As a result of conferences with PDC, participated in by Colonel Baird, [REDACTED] a weekly report of assessments performed is now being furnished Personnel Division (Covert).

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6. Following an agreement between the DCI and Assistant Chief of Staff, G-2, dated 19 January 1953, it was determined that a certain number of G-2 mobilization designees would serve a 15-day tour of active duty with CIA. The first requests for active duty of six officers, effective 5 May 1953, have been received by Military Personnel

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Division and forwarded to the DD/I for handling. [REDACTED] of the DD/I Office in turn forwarded the list to the Director of Training, requesting that he make appropriate arrangements for briefing and substantive desk training of these officers.

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The G-2 designees will attend the Tenth CIA Orientation Course; and by special arrangement with OO, ONE and OHR, the officers will be given desk assignments for the duration of their tour at CIA.

7. A Panel, called together by the Director of Training, considered the applications of fourteen persons desiring to attend the National War College at its next academic session. Of this number, the names of six outstanding candidates will be sent forward to the DCL. Four persons are recommended, of whom three are to be selected.

8. A selection panel met in the Office of Training on 7 April to review seven applications [REDACTED]. Four persons were judged qualified for the program. Of these, three were selected as principals and one as an alternate. The four persons represent OHR, OSI and OCI.

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9. At the request of the Air Force, some 214 persons from Air Intelligence are expected to attend the Monday Indoctrination Programs in the course of the next few months. The first group of four, which included the Chief of the Management Division, arrived on 30 March. The second group of nine officers attended the 6 April Indoctrination Program and among this number were Chief of Operations, Air Attache System, the Budget and Fiscal Officer, the Training Officer, and several Staff Intelligence Officers.

10. Changes recommended by the Office of Personnel in regard to the processing of new personnel into the Basic Intelligence Training Courses required that, beginning 23 April, the Monday Indoctrination Programs will be shifted to Thursday.

11. Arrangements have been made by the language staff of the Office of Training to train members of OHR who have basic Russian to give short reading orientation courses to large groups of analysts in "M" Building.

12. Data dealing with the diversified uses of the audio-visual mobile unit have been assembled by the Language Services Division, and a draft of the memorandum is to be sent to appropriate Training Liaison Officers who will be expected to make a survey within their offices as to their future needs for such a unit.

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14. The Foreign Service Institute has requested that the Office of Training nominate two persons to lecture in a forthcoming orientation course for new Foreign Service Officers. The Chief of the Orientation and Briefing Division will present the mission and functions of CIA, and [REDACTED] of the NEA Division, DD/P, will discuss certain aspects of operations and intelligence collection.

15. As of 10 April 1953, 201 CIA personnel are enrolled in TRS training courses, 406 in THG courses, and 263 in external training, making a total of 945 in training programs under the jurisdiction of the Office of Training as a whole.

MATTHEW BAIRD

MB:mfw

cc: DD/P

DD/I

AD(Commo)

FOR INFORMATION OF DD/P ONLY:

Since the DD/P representative concerned with the Polygraph Operator Training Program has stated that he does not anticipate the need for any OTR participation in this program in the foreseeable future, it is suggested that we discontinue our interest in this program.

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Every effort is being made to revise the OC in time for the next running on 27 April. [REDACTED] and the Chief of the Basic Training Division spent 2 and 3 April [REDACTED] in conference with [REDACTED] K1A9a and [REDACTED] regarding the content and scheduling of Phase II. It is obvious that this Phase will require five weeks unless some of the material is moved elsewhere. It has been settled that the next two runnings of the Phase II will be five weeks in length, with a 4-week break between. This break will give an opportunity for annual leave for the staff, as well as for revision and reconsideration of the course.

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